**Shrewsbury Park Summer Festival**

**Sunday 21 July 2019 12-4pm**

**Shrewsbury Park, Plum Ln, Plumstead SE18 3AG**

Conditions of participation as a stallholder

**HEALTH & SAFETY**

Stallholders must comply with all Health & Safety regulations at all times.

**PITCH ALLOCATION**

You will be allocated a pitch once you arrive at the festival, provided your completed application and

full payment has been received and approved.

**ENTRY**

You should arrive at the Plum Lane entrance. Only one car with the stall will be permitted to use the car park. You will have informed us of the registration information on the application form.

**EQUIPMENT**

We expect you to provide all your own equipment for the safe construction of your stall or activity. Please consider the possibility of inclement or hot weather at the event and plan accordingly.

**LITTER**

You are responsible for clearing any litter around your stall. Please make sure your site and the surrounding area is clean when you leave your pitch. Waste bins can be found around the site, some are for recyclable materials and some for general waste.

If your activities need any kind of license it must be available for inspection at the event.

Please ensure your signs and exhibits do not overshadow or obscure any neighbouring displays.

You must not use any amplification unless previously agreed in writing with us at time of application.

**FOOD STALLS**

In line with legislation, only registered food providers can make and sell food or drink on the day.

**CANCELLATION**

If you have made an application and money has been paid, but you then wish to make a cancellation, the following policy applies:

- If notification is received 100 days prior to the event we will refund the whole amount

- If notification is received 60 days prior to the event we will refund 50% of the fee

- If notification is received under 60 days prior to the event, you will not receive a refund.

**INSURANCE**

All stall holders are responsible for obtaining their own Public Liability and other relevant

insurances. The event organisers cannot insure stalls, including their infrastructure,

contents and staff. Your participation at this event is at your own risk.